

**REGULAR MEETING OF THE COMMON COUNCIL  
OF THE CITY OF PLATTSBURGH, NEW YORK**

January 10, 2013

**5:30 P.M.**

**AGENDA**

**Present:** Mayor Donald Kasprzak, Councilors Tim Carpenter (W1), Mark Tiffer (W2), George Rabideau (W3), Jim Calnon (W4), Chris Case (W5), Chris Jackson (W6)

**Absent:**

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**1. MINUTES OF THE PREVIOUS MEETING:**

**RESOLVED:** That the Minutes of the regular meeting of the Common Council and the 2013 Organizational meeting held on January 3, 2013 are approved and placed on file among the public records of the City Clerk's Office.

By Councilor \_\_\_\_\_; Seconded by Councilor \_\_\_\_\_

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson

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**2. PAYROLLS OF VARIOUS DEPARTMENTS:**

**RESOLVED:** That the payrolls of the various Departments of the City of Plattsburgh for the week ending January 9, 2013 in the amount of \$\_\_\_\_\_ are authorized and allowed and the Mayor and the City Clerk are hereby empowered and directed to sign warrants drawn on the City Chamberlain for the payment thereof.

By Councilor \_\_\_\_\_; Seconded by Councilor \_\_\_\_\_

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson

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**3. REPORTS OF CITY OFFICES & COMMITTEE REPORTS:**

- Report of Fire and Ambulance Responses for the week of January 3 –January 9, 2013
- Report from the Building Inspector's Office from December 28, 2012 – January 7, 2013

**RESOLVED:** That the reports as listed are hereby ordered, received and placed on file among the public records of the City Clerk's Office.

By Councilor \_\_\_\_\_; Seconded by Councilor \_\_\_\_\_

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson

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**4. CORRESPONDENCE & RECOMMENDATIONS FROM BOARDS: None**

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**5. AUDIT OF CLAIMS:**

**RESOLVED:** That the bills Audited by the Common Council in the amount of \$\_\_\_\_\_ are authorized and allowed and the Mayor and City Clerk (where required) are hereby authorized and directed to sign warrants drawn on the City Chamberlain for the payment thereof.

By Councilor \_\_\_\_\_; Seconded by Councilor \_\_\_\_\_

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson

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**6. PERSONS ADDRESSING COUNCIL:**

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**7. OTHER ITEMS:**

**A. RESOLVED:** In accordance with the request therefore the Common Council approves the Superintendent of Recreation to hold the "Treehouse 10k" race on May 11, 2013.

By Councilor \_\_\_\_\_; Seconded by Councilor \_\_\_\_\_

Discussion:

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson

**ACTION TAKEN:** Adopted \_\_\_\_\_ Defeated \_\_\_\_\_ Withdrawn \_\_\_\_\_ Tabled \_\_\_\_\_

Follow up Action:

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**B. RESOLVED:** In accordance with the request therefore the Common Council approves MLD to advertise for sealed bids for PMLD Bid No. 2013-1-1 "Purchase Revenue Electric Meters." Bid Opening date: February 5, 2013 at 11:00am.

By Councilor \_\_\_\_\_; Seconded by Councilor \_\_\_\_\_

Discussion:

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson

**ACTION TAKEN:** Adopted \_\_\_\_\_ Defeated \_\_\_\_\_ Withdrawn \_\_\_\_\_ Tabled \_\_\_\_\_

Follow up Action:

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**C. RESOLVED:** The Common Council wishes to amend the Mayor's Budget for 2013 by:

- Increasing expected Sales Tax Revenue from \$3,854,239 to \$4,000,000 to better reflect estimate
- Increasing City Clerk Fee Revenue by \$1,114 to better reflect rate increases
- Increasing trash collection fees \$21,384, to reflect a rate increase in February
- Reducing Fines and Forfeited Bail to better reflect anticipated revenue
- Reducing the Human Resources Budget by \$1,800 to better reflect anticipated costs
- Reducing the Finance Budget by \$4,000 to better reflect anticipated costs
- Reducing the Central Data Processing budget by \$5,400 to better reflect anticipated costs
- Reducing the Contingency Line Item from \$250,000 to \$100,000 to better reflect anticipated costs
- Reducing the Public Works Admin from \$141,934 to \$111,934 to better reflect anticipated costs
- Reducing the Public Works Street Maintenance from \$650,615 to \$634, 781 to better reflect anticipated costs
- Reducing the Community Development Budget to eliminate funding for a vacant position
- Reducing the Community Development Budget to reflect the consolidation of a Community Development Position and a Vacant Building Inspector Position; with the commitment to reverse this amendment if the consolidation is not achievable.
- Reduce Parks & Beautification from \$100,894 to \$89,244 to better reflect anticipated costs
- Reduce Health Insurance Costs to the General Fund from \$4,954,510 to \$4,445,289 to better reflect anticipated costs
- Reduce Health Insurance Costs of other funds in the same proportion
- Reduce the transfer from the General Fund to the Recreation Complex budget from \$383,200 to \$381,427 to better reflect anticipated costs
- Increasing the transfer from the General Fund to the Library by \$60,000 to reflect the agreement among the Council, the Library Board and the AFSCME Union.
- Increasing Building Inspector wage lines by \$634 to better reflect anticipated costs
- Increasing Public Works, Water and Sewer payroll lines by a total of \$5,000 to provide funding that allows the Mayor to negotiate two specific wage changes.
- Increasing the Fire Department payroll lines by \$128,700 and the associated Fringe Benefit lines by \$157,000 to implement the 2013 impact of the Fire Union Contract Arbitration Decision
- Increasing Police Department gasoline line by \$30,000 to better reflect anticipated costs
- Decreasing the Asset Seizure budgets to reflect the cash-on-hand January 1, 2013
- Adjusting all Fringe Benefit Calculations based on Payroll changes
- Retaining the full \$515,000 currently in the Retirement Reserve Account to offset future rate increases.
- Decreasing the amount of Fund Balance used to balance the budget from \$2,386,158.70 to \$2,305,368
- Increase Water Fund Revenue by \$104,000 for IIC charge for Westbrook Dam repairs
- Modifying the Capital Plan:
  - Water Source of supply:
    - Eliminate “Misc. Watershed/Dam \$100,000 for years 2014 and 2015.
    - Move the “EAP Inspections” line to Operational Budget
  - Recreation Complex
    - Add \$70,000 to the existing Crete Bros Gym Boiler/HVAC project in year 2013, from the existing \$80,000 to \$150,000
  - Water Filtration Plant
    - Reduce the total funding from the Water Reserve Fund to no more than \$104,000 so as to not exceed the current balance.

- Fire Department
  - Move Aerial and Ambulance purchases to 2014

By Councilor \_\_\_\_\_; Seconded by Councilor \_\_\_\_\_

Discussion:

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson

**ACTION TAKEN:** Adopted \_\_\_\_\_ Defeated \_\_\_\_\_ Withdrawn \_\_\_\_\_ Tabled \_\_\_\_\_

Follow up Action:

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**D. Motion to adopt the Common Council proposed 2013 Budget, last revised on January 10<sup>th</sup>, 2013.**

By Councilor \_\_\_\_\_; Seconded by Councilor \_\_\_\_\_

Discussion:

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson

**ACTION TAKEN:** Adopted \_\_\_\_\_ Defeated \_\_\_\_\_ Withdrawn \_\_\_\_\_ Tabled \_\_\_\_\_

Follow up Action:

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**E. RESOLVED:** In accordance with the request therefore the Common Council approves the proposed 2013 Budget, last revised on January 10<sup>th</sup>, 2013, as evidenced by the attached 2013 Budget Resolution making appropriations for the fiscal year beginning January 1, 2013, and ending December 31, 2013, and levying the property tax for the fiscal year 2013, as further evidenced by the attached 2013 Tax Warrant for the City of Plattsburgh. The complete Common Council Budget is attached dated January 10, 2013, included with the 2013 Capital Expenditure Plan, the City Assessor's report of the 2012 tax roll S495 Exemption Impact Report, the City of Plattsburgh report of the Summary of 2013 Operating Budget by Fund, the twenty-three year tax assessment, tax rate, tax levy comparison report and the County of Clinton's 2013 tax warrant certifying the City of Plattsburgh share of the 2013 County tax levy.

By Councilor \_\_\_\_\_; Seconded by Councilor \_\_\_\_\_

Discussion:

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson

**ACTION TAKEN:** Adopted \_\_\_\_\_ Defeated \_\_\_\_\_ Withdrawn \_\_\_\_\_ Tabled \_\_\_\_\_

Follow up Action:

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**8. TRAVEL REQUEST: None**

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**9. RESOLUTIONS FOR INITIAL CONSIDERATION:**

1. Request from Bill Treacy Manager MLD for permission to advertise for sealed bids for PMLD Bid No. 2013-1-2 “46 KV Circuit Breakers for St. Lawrence 1 and 3, Phase 2.” Bid Opening date: February 20, 2013 at 1:00 pm.
2. Request from Bill Treacy Manager MLD for permission to advertise for sealed bids for PMLD Bid No. 2013-1-3 “St. Lawrence 1 Substation- Relay and Control Panel 7.” Bid Opening date: February 20, 2013 at 1:00 pm.
3. Request from Matthew Hall and the Rota Gallery to hold a “Really Really Free Market and festival” in Trinity Park on Saturday, June 15, 2013 from 9:30 am to 10:00 pm.
4. Request for AUTHORIZATION TO AMEND LOAN REPAYMENT TERMS

Resolved: City of Plattsburgh Housing Revolving Loan Fund loan no. 47 made on 1/10/2006 to Po Sun Woo & Kam Mui Woo for housing repairs on property at 62-64 Margaret Street, is authorized to be amended on the following terms:

1. The borrower shall pay down the outstanding principal balance of the loan by a sum equal to 10% of the loan balance.
2. The interest rate shall be fixed at 2.44% and the loan, as amended, shall be amortized over a ten year term.

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**10. NEW BUSINESS:**

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Motion to Adjourn by Councilor \_\_\_\_\_; Seconded by Councilor \_\_\_\_\_

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson

**MEETING ADJOURNED:** \_\_\_\_\_